

album

Moxie

InDesign keyboard shortcuts

selection tool	v
direct selection tool	a
hide/show frames, margins, guides, etc.....	w
hide/show tools and panels	tab
select all (text)	(cmd/ctrl) + a
select all (objects, text, everything)	(cmd/ctrl) + shift + a
zoom in/out	(cmd/ctrl) + the plus or minus sign
select multiple items	shift + click on them
making an image 'fit' (proportionally)	shift + (cmd/ctrl) + (alt/option) + c
grouping objects.....	(cmd/ctrl) + g
ungrouping objects	shift + (cmd/ctrl) + g
resize frame proportionally.....	shift + drag from corner
resize frame + graphic proportionally.....	shift + (cmd/ctrl) + drag from corner
duplicate an item while dragging	(alt/option) + drag (using selection tool)
create a grid of image frames	use the arrow keys while drawing/dragging with either the frame or rectangle tools

The following are the shortcuts I have personally created for various commands. They do NOT already exist in InDesign, you will need to *manually create them* by choosing **edit>keyboard shortcuts**. From the **“product area”** drop down, choose **“panel manus.”** Scroll down to **“Links,”** find the appropriate command and enter your desired keyboard shortcut in the **“new shortcut”** box.

edit link in photoshop	(cmd/ctrl) + down arrow
reveal link in bridge	(cmd/ctrl) + right arrow

with love from Khara Plicanic
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